



Board Trustee Role Description

This is an exciting opportunity to join a young charity in its first year of service provision. The Board already has a diverse skillset and we are seeking to build on that as we replace former board members who have now become our employees.

Amma Birth Companions provides trained, nurturing birth companions to women who face birth alone. We currently work in Glasgow with asylum seeking and refugee women who are overcoming adversity on their journey to motherhood. We are looking to expand our service offering both in terms of service users as well as geography. We are an organisation with big plans!

We believe that every mother should be empowered to make and express choices about birth and we provide women with information and support to overcome barriers.

Main Duties & Responsibilities

- Ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations.
- Contribute actively to the Board in giving firm strategic direction and leadership to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- Work collaboratively with the other board members to take collective responsibility.
- Ensure the effective and efficient administration of the organisation, including having appropriate policies and procedures in place.
- Safeguard the good name and values of the organisation.
- Be available to our employees and volunteers for advice and queries on an adhoc basis.
- Ensure the financial stability of the organisation.

In addition, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives or on other issues in which the trustee has special expertise.

Qualities and Skills Required

We are looking for Board members to have the following:



Professional areas of expertise:

- Legal background – either corporate or charity; and/or
- Mental health experience; and/or
- Charity sector experience.

Personal qualities:

- Has a good understanding of the organisation, what it does and how it does it.
- Willingness to commit the time to prepare for and attend board meetings.
- Is not afraid to express their opinion, ask questions and agrees to stick to the majority decision.
- Acts as an advocate for the organisation.
- Ability to think strategically.
- Able to exercise sound and independent judgement.
- Ability to work as a member of a diverse team.
- Able to demonstrate the following qualities: selflessness, integrity, objectivity, accountability, openness, honesty and leadership (Nolan's Seven Principles of Public Life)

We welcome anyone with lived experience of being a refugee or seeking asylum.

Time Commitment

Board trustees are expected to attend monthly Board meetings plus reading of papers and undertaking actions between meetings. Board meetings are typically held on the last Thursday of each month between 12.30 – 2.30pm. There is also plenty opportunity to volunteer for other sub-groups. This is a hands-on role and each trustee must be prepared to roll their sleeves up.

Remuneration

This role is voluntary but reasonable expenses will be reimbursed.

Equal Opportunities

Amma Birth Companions is committed to equal opportunities and anti-discrimination practices and we positively encourage applications from all sections of the community. We are keen to reflect the diversity of our service users.

How to Apply

If you are interested in this role, please contact the Chair of the Board in the first instance by 30th June on pam@ammabirthcompanions.org You will then be sent an application form as a first step and invited for a virtual interview, if successful at stage 1.

info@ammabirthcompanions.org
ammabirthcompanions.org